

Guidelines - Sport Championship Hosting Program

The hosting of sport championships offers a forum to celebrate and develop excellence by giving exposure to local athletes, coaches, managers and officials. The Sport Championship Hosting Program provides grants to organizations hosting International, National, Eastern Canadian and Atlantic Championships as well as National Sport Organization (NSO) Annual General Meetings.

Who can apply?

Provincial Sport Organizations (PSOs) recognized and in good standing with the Government of Newfoundland and Labrador.

Priority will be given to youth and age group amateur events that are recognized by the PSO or NSO as an Atlantic, Eastern Canadian or National Championship or a qualifying event that determines representation to a National or International Championship and to organizations that have not received hosting funding in the previous year.

Events that do not meet these priorities, but can demonstrate significant benefits to the development of sport, may be considered for support based on their individual merit, at the discretion of the selection committee.

How much funding is available?

Event Category	Funding Level
National Sport Organization Annual General Meeting	Up to \$1,000
Atlantic Championships <ul style="list-style-type: none"> • Must include a minimum of three (3) Atlantic Provinces. 	Up to \$2,000
Eastern Canadians Championships <ul style="list-style-type: none"> • Must include at least three (3) Atlantic Provinces along with Ontario and/or Quebec. 	Up to \$3,000
National Championships <ul style="list-style-type: none"> • Must include a minimum of seven (7) provinces/territories. 	Up to \$15,000

Funding amounts are maximum levels and may be adjusted down based on criteria used to evaluate applications.

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What types of expenditures are eligible?

Expenses directly related to the costs of hosting the event (i.e. facility rental, official's expenses, sport awards, promotions, administration expenses, etc.)

How will my application be assessed?

Applications will be reviewed based on the financial resources available as well as the following

- Development of Sport – extent to which the event will encourage participation in sport and provide direct or indirect opportunities for Newfoundland and Labrador sport stakeholders.
- Endorsement – evidence of sanctioning organization support from the relevant sport governing body.
- Legacy – the overall impact of the event to the sport in Newfoundland & Labrador and the impact of hosting on growth of the sport through legacy components; equipment, trained officials, coaching development, etc.
- Recognition – strategies to acknowledge support from the Government of Newfoundland and Labrador.
- Priority will be given to sporting events at an amateur level and events that are youth sport based.

What is the application deadline?

Applications must be received 12 months prior to the event and can be submitted at any time. Late or incomplete applications will only be considered for support if the circumstances for being late or incomplete were beyond the control of the organization. The option to submit rationale for such circumstances is provided however; retroactive funding for events that have already occurred is not permitted.

How to Apply?

Each application must include the following:

- A signed and completed application form;
- A detailed budget outlining projected revenues and expenditures for the event;
- An event marketing plan, outlining how the Government of Newfoundland and Labrador will be promoted at the event and recognized within all communications and promotions developed.

How will payments be processed?

Grants will be received in one payment following the satisfactory approval of their application. The PSO is responsible to forward payment(s) of the grant to the host committee and are not eligible to retain a portion of the grant funds as an administration fee or service charge.

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What are the follow-up requirements?

A follow-up report is due within 90 days following the completion of the event.

For National Championships the follow-up financial statement must be substantiated by the PSO's financial statements when they become available. Revenues and expenditures for the hosting grant program must be clearly identified either in the body of the statement, the schedules or notes to the statements.

Organizations receiving funding are required to have a plan for any surplus funds. Surplus funds must be re-invested into sport development initiatives in Newfoundland and Labrador.

Follow-up Reports must include:

- A signed and completed follow-up form;
- A description and copy of Government of Newfoundland and Labrador promotions;
- A post event financial statement.
- A plan for any surplus funds

For further information please contact:

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